

Approved For Release 2005/08/03 : CIA-RDP70-00211R000500040100-0
Outline for Agency Records Management Officers Meeting
Wednesday, 5 February 1964 at 10:30 AM, Rm 1E-74, Hq.

Spencer ALO Meeting

Good morning, ladies and gentlemen. Welcome to our first meeting in 1964.

I am very pleased to see such a fine attendance this morning. I am particularly pleased to see some new faces here today - you are always welcome to our meetings.

Before we proceed with the principal topic of today's meeting, [] wishes to make a proposal that I believe is worthy of your consideration -

[]

How many are interested?

Fine [] will you help with this? How about you, Theda?

[] will you contact [] and see when he can accommodate us? And will the three of you []

[] get together after this meeting today - pick a date let me know what it is and we will get going. [] also has an item of interest. -----

[] will you contact Sam Papich and see if they can accommodate a group for a tour of FBI files and records areas? Please get in touch with [] when you have a date established and we will help with the necessary arrangements.

Today, we continue our informal program for these meetings - our objective is to learn what other agencies in the Federal Government are doing about records management - how records managers are selling their ideas and themselves to top management.

Records Management has received considerable attention and prominence in both government and industry in recent years - much of this has come from the favorable publicity received through the first and second Hoover Commission;

Approved For Release 2005/08/03 : CIA-RDP70-00211R000500040100-0

and some significant progress can be attributed to the pioneering work done in the Department of Agriculture, the Department of the Navy, the Department of the Army and GSA. On the other hand, too few individuals have taken the time to do the necessary research to develop a body of knowledge for professional guidance - a notable exception, however, is our guest today. The development of records management as a science can be attributed in a large measure to the research - the interest and the enthusiasm of Joe Pomrenze. Some of you here today are familiar with his work.

I have known Joe Pomrenze for about 10 years- I discovered early that in addition^{to} our mutual professional interests that Joe too had a keen interest in the intelligence business [REDACTED]

[REDACTED] Here are some significant things about Joe. (See attached thermofax).

In addition - and in spite of these things - he is a fine guy. Here is my friend, Joe Pomrenze.

STAT
STAT